



भारत अनुप-उत्तर पूर्वी पर्वतीय क्षेत्र अनुसंधान परिसर
ICAR-Research Complex for North Eastern Hill Region
भारतीय कृषि अनुसंधान परिषद/INDIAN COUNCIL OF AGRICULTURAL RESEARCH
उमरोई रोड, उमियम, मेघालय-793103/UMROI ROAD, UMIAM, MEGHALAYA -793103
(आईएसओ 9001:2015 प्रमाणित संस्थान/ISO 9001:2015 CERTIFIED INSTITUTE)
दूरभाष Phone: 0364-2999450/1/2 (कार्यालय/Office), वेबसाइट/Website: www.icarneh.ernet.in
ई-मेल E-Mail: director.icar-neh@icar.gov.in



F.No.RC(EC-502)/EOI/2021-22

Dated 10th June, 2024

NOTICE

Applications are invited from Contractors/Firms engaged in Civil and Electrical works for Empanelment in minor repair, renovation, petty construction works, etc. in the ICAR Research Complex for NEH Region, Umiam. The applications are to be submitted on or before 9th August, 2024 (4:00 P. M sharp) as per the format attached herewith.

For details log on to the Institute website www.icarneh.ernet.in.

Sd/-
(M. S. Baruah)
Estate Officer



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NOTICE INVITING APPLICATIONS

Sealed Applications are invited by the Director, ICAR Research Complex for NEH Region, Umiam on Plain Paper in the details format from eligible Firms for Empanelment for execution of minor works (Civil/Electrical) at ICAR Research Complex for NEH Region, Umiam.

Terms & Conditions

11. The applications should be on letter head of the firm/contractor as per the format.
12. The firm/contractor may apply separately for empanelment for different types of works i.e. Civil and Electrical, along with requisite enclosures.
13. The application, complete in all respect along with other supporting documents should be submitted on or before 9th August, 2024 (By 4:00 PM sharp) in the Tender Box at Store Section as detail below;
 - (ix) GST Certificate along with copy of GST return submitted during 2023-24
 - (x) Registration Certificate (State Department or Central Department).
 - (xi) Valid Labour License.
 - (xii) Professional Tax.
 - (xiii) Pan Card.
 - (xiv) Schedule Tribe. (For others trading certificate should be submitted from KHADC Shillong before issuing the Work Order).
 - (xv) Passport Size Photographs (1nos.)
 - (xvi) Work Experience Certificate.
14. The applications received late or incomplete or not submitted in accordance with the above listed documents will not be considered and will be rejected.
15. The applications for each of the work item as mentioned above has to be submitted separately. The item (Civil/Electrical Works) must be mentioned in the subject of the application.
16. All the documents and pages of application form should be signed by authorized signatory of the firm under seal of the firm/contractor.
17. The Director, ICAR Research Complex for NEH Region, Umiam reserves the right to reject any or all the application at his discretion without assigning any reason thereof.
18. Any correction in the application document due to cutting or overwriting must be avoided, if any should be duly verified by the firm/contractor. The empanelled firms/contractor will have to sign an agreement with ICAR Research Complex for NEH Region, Umiam on non-judicial paper of Rs. 100/- at their own costs.
19. Agreement period: - The agreement with empanelled firm/contractor shall be initially for a period of 12 months from the date of execution of the contract. This contract can be further extended for a period of further 12 months (up to a maximum of 03 years) on the basis of satisfactory performance and on such terms & conditions as are mutually agreed upon.

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FORMAT (on the letter head of Company/Contractor)

16. Name of the Firm/Contractor (in **BLOCK** Letter) :
17. Full Address of the Firm/Contractor :
- P.O:.....P.S:.....District:.....
18. PAN No. :
19. Class/Type of the firm/contractor (Civil/Electrical) :
20. Registration No. of the Firm/Contractor :
21. Validity date of Professional tax :
22. Validity date of Labour License :
23. GST Registration No. :
24. Bank Branch Name :
25. Account No. :
26. IFSC Code :
27. Mobile No. :
28. Valid e-mail ID. :
29. Caste Certificate :
30. Work Experience Certificate :

Date:/...../ 20....

Place.

Signature and Seal of the Firm/Contractor