



भाकृ अनुप उत्तरपूर्वी पर्वतीय क्षेत्र अनुसंधान परिसर
ICAR-Research Complex for North Eastern Hill Region
भारतीय कृषि अनुसंधान परिषद INDIAN COUNCIL OF AGRICULTURAL RESEARCH
उमरोई रोड, उमियम, मेघालय-793103 UROI ROAD, UMIAM, MEGHALAYA -793103
(आईएसओ 9001:2015 प्रमाणित संस्थान ISO 9001:2015 CERTIFIED INSTITUTE)
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Dated: 05.12.2024.

To,

The Directors/Project Directors of ICAR Institutes/NRCs/Project Directorates/ ZPDs

Sub: Filling up the post of Upper Division Clerk (UDC) on Deputation – reg.

Sir/Madam,

The Director, ICAR RC for NEHR, Umiam invites application from amongst the eligible candidates working at ICAR Institutes / Project Directorates / NRCs / ZPDs etc. to fill the following vacant post of Upper Division Clerk (UDC) on deputation basis.

S.N.	Name of the Post	No. of Post	Pay Band & Grade Pay	Essential requirement / eligibility criteria
1	Upper Division Clerk (UDC)	1 (One) UR	PB-1 (₹5,200-20,200/-) with GP ₹2,400/- (Level 4 in 7 th CPC Pay Matrix)	By deputation amongst the officials of ICAR system or Central Government or State Government or Union Territories or Autonomous Bodies or PSUs 1. Holding the analogous post on regular basis in current cadre/department. OR 2. Having 8 years of regular service in Pay Level-2 (Rs. 19,900-63,200) (Pre-revised Pay Band-1, Rs. 5,200-20,200 with GP Rs. 1900) in parent cadre/department.

The deputation shall be governed as per DoPT / ICAR guidelines. The official, who initially comes on deputation and considered suitable for the post, will be permanently absorbed by the appointing authority, if no incumbent is available in the feeder cadre, in accordance with guidelines of DoP&T/GoI and if the parent department agrees to the proposal of permanent absorption.

It is requested that the above vacancies may please be circulated in your Institute / Establishment etc. and application of those candidates who fulfil the eligibility criteria may be forwarded to recruitmentcell.icarneh@gmail.com in the prescribed proforma given overleaf along with copies of ACR/APARs for the last Five years and Vigilance Clearance & Integrity certificate on or before **05.01.2025**. Applications of only those candidates who can be relieved immediately in the event of their selection for the above post may be forwarded.

Incomplete applications and those received after the prescribed due date and not forwarded through proper channel or without APAR Dossiers and certificates as described above, will not be entertained.

Yours faithfully,

Encl: As above

(G. G. Harakangi)

Chief Administrative Officer (SG)

Distribution:

1. Under Secretary (Admin.), ICAR, Krishi Bhavan, New Delhi – 110001.
2. Under Secretary (NRM), ICAR KAB – II, Pusa, New Delhi – 110012.
3. In-charge ARIS cell/KIRAN for uploading in the Institute website / Notice Board.
4. Shri Noni G. Debnath, Tech. Officer, PME Cell, ICAR RC for NEHR, Umiam for uploading in e-office notice board.

ICAR RESEARCH COMPLEX FOR NEH REGION, UMIAM

(Deputation basis for the post of **Upper Division Clerk**)

APPLICATION FORM

(To be filled in by the candidate in his / her own handwriting in CAPITAL LETTERS)

1	Name of the Candidate				
2	Date of Birth (DD/MM/YYYY format)				
3	Present Post held				
4	Date of continuous and regular appointment in the post				
5	Name of the Institute where Presently working				
6	Present basic pay with pay level				
7	Category to which the Candidate belongs (SC / ST / OBC / UR / EWS)				
8	Address for Communication				
9	Educational Qualifications				
10	Details of Service				
	Name of the Institute	Post held	Scale of Pay	From	To
11	Any other relevant information				

(Signature of Candidate)

DECLARATION TO BE SIGNED BY THE CANDIDATE

I _____, hereby declare that all the statements made in the application form are true, complete and correct to the best of my knowledge and belief.

Date:

(Signature of the candidate)

Official Email id:

Mobile No:

FOR USE BY THE HEAD / FORWARDING OFFICER

It is certified that the information furnished by the candidate has been verified from the office / service records and found correct.

There is no Vigilance / Disciplinary action contemplated against him / her.

Forwarding Officer

(Signature & seal)