1 User Manual for Technology Dissemination Monitoring System (TDMS)

Follow the steps given below:

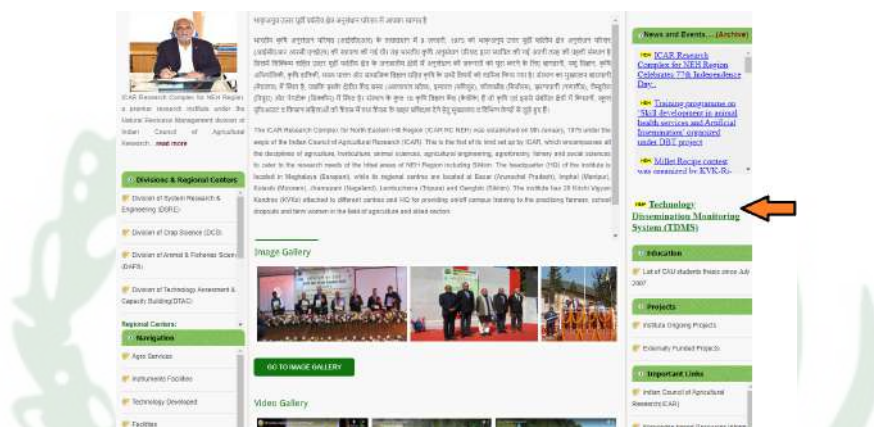1. 1. Visit ICAR RC NEH website or paste the link http://www.icarneh.ernet.in/ on any web browser.

Figure 1: ICAR RC NEH Website

2. 2. On the right side of the home page, click on "Technology Dissemination Monitoring System", which will direct to the below shown TDMS home page. Or paste the link http://www.icarneh.ernet.in/login.html to automatically redirect to the TDMS home page.
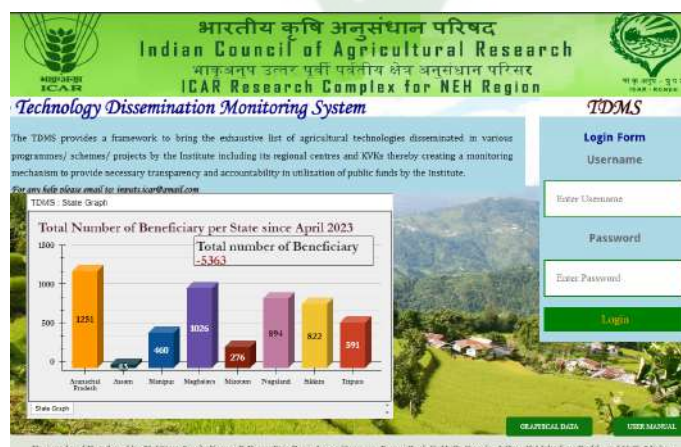

Figure 2: TDMS home page.

3. Login into the TDMS platform using the provided user credentials. Once logged in user will be directed to the 'Programme Type' selection page.

Figure 3: Programme Type or Module selection page.

4. There are three modules in the TDMS platform.

- **Inputs Distribution:** This module is for entering information related to inputs distribution only.

- **HRD:** This module is related to information on HRD (Training/Workshop/Sensitization etc) only.

- **Input Distribution and HRD:** This module is the combination of the above two where information is related to both inputs distribution and HRD.

5. Module 1 **Input Distribution**.

Figure 4: Input Distribution module.

Details of every fields under the Input Distribution Module

- **State:** Select any north eastern state from the drop down menu.

- **District:** Select the district according to the state selected in the step above.

- **Venue:** The place where the program or inputs distribution was conducted. *E.g State: Meghalaya, District: Ri Bhoi, Venue: Kyrdemkulai*

- **Name of Indentor:** The person who finance the distribution of inputs.

- **Indentor Email:** Official govt email ID of the indentor.

- **Project/ Scheme:** The project/scheme under which the program was conducted.

- **Programme Name:** The program under which the inputs was distributed to the beneficiary.

- **Inputs:** The type of inputs distributed to the beneficiary. *E.g Seed, Poultry Chicks, Fertilizer*

- **Quantity:** The total quantity of the inputs that is to be distributed equally. *Vegetable seeds 50kg, Mushroom spawn 50 packets*

- **Worth in Rs.:** The total amount of the inputs that is to be distributed.

- **Revenue Generated in Rs.:** The total revenue that is generated from the inputs distribution. If no revenue is generated the please put a 0 (zero) or leave the field as blank.

- **Total Beneficiary:** The total number of beneficiary who received the inputs.

- **Date of Dissemination:** Use the calendar menu to select the date as of when the program was conducted.

- **Date of Data Entry:** Use the calendar menu to select the date when the data was filled in the form.

- **Display Data:** It is a button to display the data that has been recorded and saved.

- **Display Beneficiary Data:** It is a button to display the list of beneficiary details who had received the inputs.

- **Graphical Data:** It is a button to display the graphical representation of the data that has been recorded.

- **Beneficiary Name:** It is a text field where the name of the beneficiary who had received the inputs must be entered.

- **Aadhar/ Epic No:** It is a text field where any of the identity number of the beneficiary who had received the inputs must be entered.

- **Phone No:** It is a text field where the contact number of the beneficiary who had received the inputs must be entered.

- **Input Type:** The type of inputs the beneficiary received.

- **Quantity:** The amount of quantity the beneficiary received as inputs.

- **Village:** The village where the beneficiary resides.

6. Fill the information in the form and click on the Submit button to save the data. Wait for 3-5 seconds till a pop up box appear with the message **"Thank You. . . .Your data has been recorded and saved"**.

Figure 5: Inputs Distribution form with complete data information.

7. Click on the Display button to view the recently added data.

Figure 6: Displaying recently added data.

Click on the **LOGOUT** button to logout from the TDMS or click on the **BACK** button to redirect back to the module selection page.

8. Module 2 **HRD**

Figure 7: HRD Module.

Details of every fields under the HRD Module

- **State:** Select any north eastern state from the drop down menu.

- **District:** Select the district according to the state selected in the step above.

- **Coordinator:** The person who conducted the training/ workshop/ sensitization.

- **Coordinator Email:** Official govt email ID of the coordinator.

- **Venue:** The place where the training/workshop/sensitization was conducted. *E.g State: Meghalaya, District: Ri Bhoi, Venue: Kyrdemkulai*

- **Project/ Scheme:** The project/ scheme under which the training/ workshop/ sensitization was conducted.

- **Programme Name:** The name of the training/ workshop/ sensitization that was conducted.

- **Cost of Program:** The total expenses made in-order to conduct the training/ workshop/ sensitization.

- **Total No. of Participant:** The total number of participant who attended the training/ workshop/ sensitization

- **Duration of Program:** Start date of the training /workshop/ sensitization and end date of training/ workshop/ sensitization.

- **Revenue Generated in Rs.:** The total revenue that is generated from the inputs distribution. If no revenue is generated the please put a 0 (zero) or leave the field as blank.

- **Date of Data Entry:** Use the calendar menu to select the date when the data was filled in the form.

- **Display Data:** It is a button to display the data that has been recorded and saved.

- **Display Participant Data:** It is a button to display the list of participant details who had attended training/ workshop/ sensitization.

- **Participant Name:** It is a text field where the name of the participant who had attended the training/ workshop/ sensitization must be entered.

- **Aadhar/ Epic No:** It is a text field where any of the identity number of the participant must be entered.

- **Phone No:** It is a text field where the contact number of the participant must be entered.

- **Village:** The village where the participant resides.

9. Repeat step 6.

Figure 8: HRD form with complete data information.

10. Click on the Display button to view the recently added data.
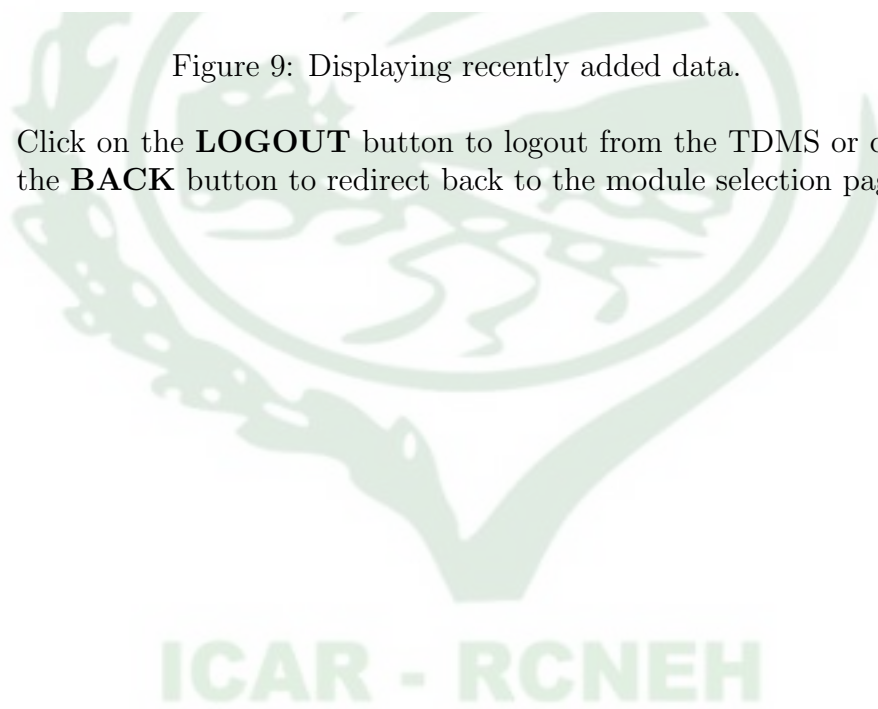
HRD Programme conducted by DTAC

Show 10 ⬍ entries   Search:

Date of Entry	Coordinator	Project/Scheme	Programme Name	Cost of Program	Revenue Generated in Rs.	State	District	Venue	Total No. of Participant	Program Start Date	Program End Date	No. of Program Days
2023-08-09	Dr. Uttam Singh	FFP	Training Programme on OFLD	25000	0	Meghalaya	East Khasi Hills	Mairang	100	01-8-2023	02-8-2023	2

Showing 1 to 1 of 1 entries   Previous 1 Next

Figure 9: Displaying recently added data.

Click on the **LOGOUT** button to logout from the TDMS or click on the **BACK** button to redirect back to the module selection page.

11. Module 3 **Inputs Distribution and HRD**

Figure 10: Inputs Distribution and HRD Module.

Details of every fields under the Input Distribution and HRD Module

- **State:** Select any north eastern state from the drop down menu.

- **District:** Select the district according to the state selected in the step above.

- **Venue:** The place where the program or inputs distribution was conducted. *E.g State: Meghalaya, District: Ri Bhoi, Venue: Kyrdemkulai*

- **Coordinator/ Indentor:** The person who finance and conducted the training/ workshop/ sensitization and the distribution of inputs.

- **Indentor Email:** Official govt email ID of the coordinator/ indentor.

- **Project/ Scheme:** The project/scheme under which the program was conducted.

- **Programme/ Training Name:** The program under which the training/ workshop/ sensitization and the inputs was distributed to the beneficiary.

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- **Total No. of Beneficiary:** The total number of beneficiary who had attended the training/ workshop/ sensitization and also who had received and not received the inputs.

- **Inputs:** The type of inputs distributed to the beneficiary. *E.g Seed, Poultry Chicks, Fertilizer*

- **Quantity:** The total quantity of the inputs that is to be distributed equally. *Vegetable seeds 50kg, Mushroom spawn 50 packets*

- **Input Worth in Rs.:** The total amount of the inputs that is to be distributed.

- **Cost of Training:** The total expenses made in-order to conduct the training/ workshop/ sensitization.

- **Duration of Program:** Start date of the training /workshop/ sensitization and end date of training/ workshop/ sensitization.

- **Revenue Generated in Rs.:** The total revenue that is generated from the inputs distribution. If no revenue is generated the please put a 0 (zero) or leave the field as blank.

- **Date of Data Entry:** Use the calendar menu to select the date when the data was filled in the form.

- **Beneficiary/ Participant Name:** It is a text field where the name of the beneficiary/ participant must be entered.

- **Aadhar/ Epic No:** It is a text field where any of the identity number of the beneficiary/ participant must be entered.

- **Phone No:** It is a text field where the contact number of the beneficiary/ participant must be entered.

- **Input Type:** The type of inputs the beneficiary/ participant received.

- **Quantity:** The amount of quantity the beneficiary/ participant received as inputs.

- **Village:** The village where the beneficiary/ participant resides.

- **Display Data:** It is a button to display the data that has been recorded and saved.

- **Display Beneficiary Data:** It is a button to display the total list of beneficiary details.

12. Repeat step 6.

Figure 11: Inputs Distribution and HRD form with complete data information.

13. Click on the Display button to view the recently added data.

Figure 12: Displaying recently added data.

Click on the **LOGOUT** button to logout from the TDMS or click on the **BACK** button to redirect back to the module selection page.

14. Under the TDMS home page click on the Graphical Data button to view the graphical representation of the data that has been recorded and saved.
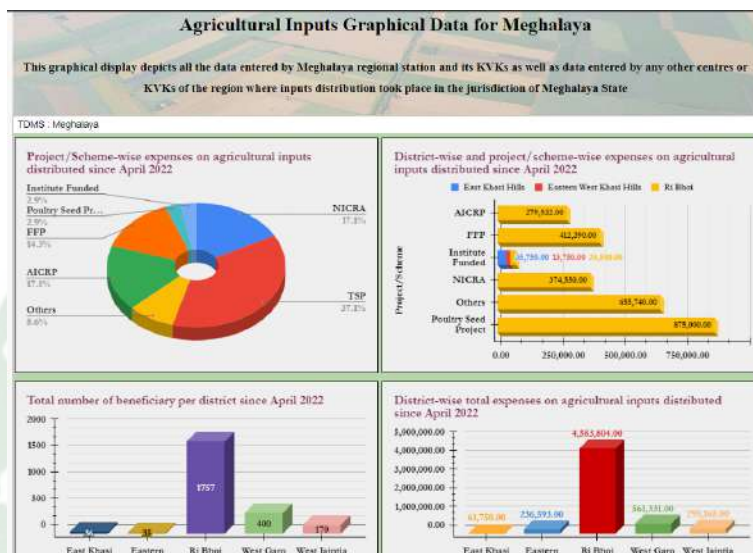

Figure 13: Graphical representation of the data (this is for Inputs Distribution only).

15. The reset button under each module will clear all the information that has been entered in the form.

16. For any query contact at inputs.icar@gmail.com